

**APPLICATION FOR CHANGE OF SECOND LANGUAGE (L2)**

(This is applicable only to I semester students of 2022-23)

The Vice-Chancellor  
St. Joseph's University  
Bangalore 560 027

Sub: Request to change second language from ..... to .....

Dear Sir,

I .....bearing registered number .....  
have studied .....as second language (L2) during the first semester. I seek  
your permission and request you to change my second language (L2) from  
.....to .....

I am fully aware of the regulations pertaining to changing the second language after the first  
semester and I agree to abide by the same\*.

Date:

Signature of the candidate

Signature of the parent/Guardian

(Name:.....)

Additional fee paid for the changed language: ₹..... Receipt No.....

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**\*Change of language after one semester**

*After the first Semester Examinations, if the undergraduate student realises that the language they had selected during the admission is not according to their need or competence, the student may apply for a change of the second language (L2). However, they should have the minimum attendance to be eligible to write the Semester Examination in the language paper. They must submit the application form to the IT Cell within two weeks of starting the classes in the second semester for the change. The difference in the fee payable, if any, must be paid in its entirety before the classes in the changed language course is attended.*

*They must write two activities in the new second language selected. They also need to apply for and write the makeup examination for the I semester during their third semester. The CA marks and the semester examination marks scored in their first semester for the original second language will be deleted from the student's portal. They must also apply for and write the supplementary examination for the I semester during their third semester.*

**Please note that the attendance is calculated from 9<sup>th</sup> January, 2023. Last date to submit the application is 21<sup>st</sup> January, 2023**