

INSTRUCTION TO CANDIDATES

All candidates must possess their **Identity Cards** during the mid-semester examination. Students who forgot to bring their ID card on a given day are advised to get an admit note from the Dean in the block where they write the examination. The list of Dean's offices is also given with this notice.

Candidates will be permitted to enter the examination hall only 10 minutes prior to the test. Students **should not** be found in the classrooms or the corridors of the classrooms before this time.

Candidates should leave all their bags near the door **inside the room** before taking their seats.

Students are expected to wear masks throughout the examination if it is declared mandatory by the Karnataka Government. Students are allowed to carry hand sanitizer in the examination hall.

Candidates should bring their own stationeries calculators, dictionary, etc. borrowing is not permitted without the permission of the invigilator.

Candidates are not permitted to write anything pertaining to the exams on the desks or benches. If any matter pertaining to the examinations is discovered prior to their writing the examinations on the desks/benches, they should bring it to the notice of the invigilator. If they do not, it will be considered malpractice. Serious action will be taken against students who write on the desks or benches matters pertaining to the examinations.

Any question should be addressed only to the invigilator. There should be no communication of whatever kind between the students.

Candidates are prohibited from bringing into the examination hall mobile phone and digital diary / electronic organizer, any book or portion of a book, manuscript, or paper of any description, from communicating with others or copying from each other, and from communicating with any person outside the examination room. Mere possession of such materials will also be considered malpractice and will be booked for the same. Anything written on the part of the body is also considered malpractice.

For any malpractice reported by the invigilator, the student should follow the instructions of the examination committee. The detailed malpractice prevention rules are displayed on the examination notice board and also on the college website. Students are hereby directed to go through the malpractice prevention rules.

Students coming **after 10 minutes** will not be permitted to attend the examination. students can leave the examination hall only after 35 minutes after the start of the examination. You are advised to be on campus at least 15 minutes prior to the examination start time.



Controller of Examinations

Deans will be available in the following rooms during the MSE time

(Students can get the admit note from any one of the Deans)

Dean, School of	Room
Life Sciences	Ground floor; Science block
Languages	Aruppe Block, 3 floor, Dept of English
Physical Sciences	PG block, Dean's Office
Chemical Sciences	2nd Floor, Admin block
SJIIT	Magis block, # 204
Social work	PG block, # 106
Humanities	Aruppe block, Ground floor
Business	Aruppe block, Ground floor
ICMS	Administrative block, First floor, UG staff room
3rd shift	Aruppe block, Ground floor